



National AIA Annual Meeting Chapter Delegate Responsibilities (as of April 10, 2023)

Below is the schedule of meetings and events to which each AIA New York delegate is expected to commit to in order to fulfill their duties as Chapter representatives.

1. Read the official Delegate Handbook (posts to AIA Annual Meeting webpage: [2023 Annual Meeting - AIA](#) about April 10, 2023)
2. Read/watch Candidate statements on AIA.org website (final speeches to post about April 28, 2023)
3. Participate in virtual State Regional interviews and Q&A with Candidates (date TBD - in May)
4. Join discussion with AIA Board of Directors at May 16, 2023 meeting (1 hour between 4-6 pm) to review candidates and any national resolutions; see if there is chapter consensus
5. Attend the AIA Business Meeting at Conference in San Francisco - (approx. 10am-1pm PT, 6/7/2023). Vote on resolutions
6. Attend Caucuses with delegates (approx. 1:30-2:30pm PT 6/7/2023, San Francisco)
7. Vote on Candidates in person at booths at Conference Center between 1 pm, June 7, 2023, and 3 pm, June 8, 2023).

Delegates must be members in good standing of AIA New York (NYNY).