

AIA New York Chapter 2007 Nominating Committee
Call for recommendations for Board and elective committees for terms beginning 2008.

URGENT

The Nominating committee is issuing a call for candidates to guide the AIA New York Chapter in the direction of your choice. The 2007 AIA New York Chapter Nominating Committee selects Chapter members **to fill vacancies on the Chapter Board, the Chapter elective committees and on the Center for Architecture Foundation Board of Trustees.** Though not all positions will be vacant, you review the list of positions below.

If you wish to be considered for a position, or know of someone you think could serve in a leadership position, please email a one page resume and cover letter to Suzanne Mecs at smecs@aiany.org. The cover letter should state what ideas and/or experience you/he/she would bring to the position, and why there is a desire to serve. All correspondence should be addressed to the Chair, 2007 Nominating Committee, and may be mailed (536 LaGuardia Pl., New York, NY 10012), faxed (212-696-5022) or emailed (smecs@aiany.org). **The deadline for receipt of recommendations is Thursday February 22, 2007.**

The Nominating Committee will, at its discretion, schedule interviews with selected candidates.

AIA NEW YORK CHAPTER BOARD OF DIRECTORS: (*not all positions may be vacant*). All Board positions except those of Director for Development Affairs, Associate Director, Public Director and Public Director for Educational Affairs must be filled with Chapter members in good standing. Prior involvement in Chapter activities is desirable for all positions.

Board Officers (Officers serve a term of one year.)

· **FIRST VICE PRESIDENT / PRESIDENT-ELECT** - responsible for liaison and performance of chapter operations and staff and for providing support to the President. The First Vice President/President-elect shall possess all the powers and perform all the duties of the President in the event of the absence of the President or of the President's disability, refusal, or failure to act and shall perform such other duties as are properly assigned by the Board of Directors or the President. The First Vice President/President-elect shall succeed to the office of President upon expiration of the term of office of the President. **Candidates must have previous experience on the Board or significant experience with Chapter affairs.**

The following Vice Presidents shall take responsibility for and coordinate the activities of this Chapter as directed by the Board of Directors consistent with the Long Range Plan. Each Vice President coordinates with the committee chairs under his/her purview an annual event that addresses issues and concerns to the architectural community as well as the general public.

· **Vice President FOR PUBLIC OUTREACH** - responsible for identifying and managing priorities and strategies for public advocacy initiatives for consideration and endorsement by the Board.

· **Vice President FOR PROFESSIONAL DEVELOPMENT** - responsible for strategic positioning of programming on professional practice issues.

· **Vice President FOR DESIGN EXCELLENCE** - responsible for strategic positioning of programming for building type design, awards programs; sustainable design; zoning and planning issues.

· **SECRETARY** - responsible for membership development; serves on the Membership Task Force, serves as recording and corresponding secretary of the Chapter and the Board of Directors.

· **TREASURER** - member of Finance Committee; responsible for fundraising strategy and implementation; chair of special financial task forces as required. Serves as custodian of all Chapter funds and property. The Treasurer reports on the financial condition of the Chapter to each annual meeting of this Chapter and to each regular meeting of the Board of Directors.

Board Directors (Directors serve a term of two years.)

- DIRECTOR FOR PUBLICATIONS - responsible for Oculus, e-Oculus, website, publications and graphic design program. Chairs the Oculus Committee.
- DIRECTOR FOR LEGISLATIVE AFFAIRS - responsible for coordination with State and National AIA legislative initiatives as well as local legislative issues.
- DIRECTOR FOR EDUCATIONAL AFFAIRS - responsible for developing and maintaining active relationships with New York City area architecture schools.
- DIRECTOR FOR PROGRAMS AND STRATEGIC PLANNING - responsible for coordinating biannual calendar of programs with the vice presidents and Committees; Chair of Committee on Committees (committee chairs); Liaison with New York Foundation for Architecture.
- DIRECTOR FOR INDUSTRY AFFAIRS - responsible for developing and maintaining active relationships with organizations of allied professionals and other non-profit organizations concerned with the built environment.
- DIRECTOR FOR DEVELOPMENT AFFAIRS - responsible for overseeing Chapter development and fund raising activities. This position is open to non-members.
- PUBLIC DIRECTOR/ CO-DIRECTOR FOR INDUSTRY AFFAIRS – co-directorship to be designated by the Nominating Committee, as appropriate to the Public Director’s area of expertise.
- ASSOCIATE DIRECTOR – is an associate member; responsible for associate membership development strategy and implementation; liaison with Young Architects Group.
- PUBLIC DIRECTOR FOR EDUCATIONAL AFFAIRS (this was a new Board position for 2004) – is a Dean, Chair or other head, or a full-time member of the faculty of one of the following accredited schools or departments of architecture: City College of CUNY, Columbia University, Cooper Union, NY Institute of Technology, Parsons, Pratt, New Jersey Institute of Technology, Princeton, Yale.

ELECTIVE COMMITTEES

Honors Committee: 3 members each serve a 2-year term. The Honors Committee selects Chapter award recipients and makes recommendations to the Institute and the State AIA as well as other organizations for their awards.

Fellows Committee: 2 members who are Fellows each serve a 3-year term. The Fellows Committee selects and assists outstanding chapter candidates through the fellows process

Finance Committee: 2 members each serve a 3-year term. The Finance Committee reviews all financial issues of the Chapter including investments and the Capital Campaign.

Oculus Committee: 2 members each serve a 2-year term. The Oculus Committee regularly meets with the editor of Oculus to set policy and editorial content for Oculus and e-Oculus.

CENTER FOR ARCHITECTURE FOUNDATION BOARD OF TRUSTEES:

The Nominating Committee selects a Chapter member who has served or is serving on the Chapter Board of Directors to serve a 4-year term on the Center for Architecture Foundation Board of Trustees. The Foundation administers grants and scholarships, the Learning By Design: New York program, as well as programs for the profession and the public at large.

The 2007 AIA New York Chapter Nominating Committee is:

Lance Jay Brown, FAIA
Mary A. Burke, AIA, IIDA
F. Eric Goshaw, AIA, LEED

Beth Greenberg, AIA
Chair: Mark Strauss, FAIA, AICP