



# AIA New York Chapter 2004 Design Awards Program

## CALL FOR ENTRIES

The AIA New York Chapter Design Awards Program recognizes excellence in design in each of three categories: Architecture, Interior Architecture, and Projects. Each category is evaluated by a separate jury, establishing its own criteria and recognizing as many projects as it may choose to award.

### SCHEDULE

- Entry Forms and Fees deadline: 5:00 PM, Friday, August 20, 2004
- Submissions deadline: 5:00 PM, Friday, September 17, 2004

Entry Forms and Fees, and Submissions to be mailed or delivered to: Center for Architecture, 536 LaGuardia Place, New York, New York 10012. Late entries will not be considered.

- Jury: 8:00 AM – 5:00 PM, Monday, September 20, 2004
- Announcement of Award Recipients and Public Symposium: 6:30 PM, Monday, September 20, 2004
- Exhibition of Award Recipients and Reception: Monday, October 4, 2004

Jury, Announcement, Public Symposium and Exhibition to take place at: Center for Architecture, 536 LaGuardia Place, New York, New York 10012.

- Video Recognition of Award Recipients at Heritage Ball: 6:00 PM, Thursday, October 7, 2004
- Presentation of Certificates

Heritage Ball and Presentation of Certificates sites: to be determined.

Special Design Awards issue of Oculus magazine to be published, February, 2005

Return of Entries: You may either provide a sufficiently sized, self-addressed, postage-paid return envelope with your submission; or, retrieve your submission in person from the Center for Architecture. Non-premiated submissions MUST be retrieved from the Center between October 14 and October 28, 2004.

### CATEGORIES AND JURIES

#### **1. ARCHITECTURE**

The Architecture Award recognizes design excellence. Projects across a variety of professional disciplines, of varying scale and worldwide sitings, are considered. Submissions of completed architecture of all types are welcome; including, new buildings, urban design, restoration, preservation and adaptive reuse projects.

##### **Jury**

Stefan Behnisch  
Stuttgart, Germany

Merrill Elam  
Atlanta, GA

Rick Joy  
Tucson, AZ

#### **2. INTERIOR ARCHITECTURE**

The Interior Architecture Award recognizes achievements of interior architecture. Submission of different types of projects, including workplace, residential, institutional, commercial and historic preservation work is encouraged.

##### **Jury**

Patricia Conway  
Philadelphia, PA

Jeremy King/Riccardo Roselli  
Milan, Italy

Brigitte Shim  
Toronto, Canada

#### **3. PROJECTS**

The Project Award recognizes theoretical and conceptual work. Projects may be either commissioned or self-generated, but cannot have been undertaken for academic credit. Temporary installations, land art, original research and urban design projects are welcome.

##### **Jury**

Peter Papademitriou  
Newark, NJ

Karen van Lengen  
Charlottesville, VA

Pascal Quintard-Hofstein  
Paris, France

For further information, please contact Angelo Monaco at the AIA New York Chapter,  
212-358-6117 or [amonaco@aiany.org](mailto:amonaco@aiany.org)



# AIA New York Chapter

## 2004 Design Awards Program

### ELIGIBILITY

1. Submissions must be by AIA New York Chapter members, or New York State registered architects practicing in New York City. Associate Members of the AIA New York Chapter may submit work for Project Awards only.
2. Submissions for Architecture and Interiors Architecture Awards must have been completed after January 1, 2000. Submissions for Project Awards must have been initiated after January 1, 2000. Work may be located anywhere in the world.  
**NOTE:** If a submission is sent for both Architecture and Interior Architecture Awards, two separate binders must be submitted and two separate fees paid.
3. Participation by Design Award Committee members is regulated by Chapter guidelines

### SUBMISSION PROCESS

Upon receipt of the completed attached entry form and appropriate payment, a Registration Number and set of Datasheets for each submission will be provided (see Enclosure A for a summary of submission requirements). Entrants may pick up registration packages at the Center for Architecture, 536 LaGuardia Place, New York, to avoid mail delays. **After August 13, 2004, registration materials must be picked up; none will be mailed. The AIA New York Chapter cannot be held responsible for delays in receipt of Datasheets caused by mail delivery delays.** The registration package includes instructions regarding photographs, drawings, text, slides and electronic files required for each submission. Each submission must fit into an 8 1/2" x 11" binder supplied by the entrant. Submissions that are incomplete, not compliant with the stated rules, or delivered late, will be disqualified. Entry fees are non-refundable. **Meeting deadlines for submissions will be determined upon receipt of packets at the Center for Architecture, NOT by postmark.**

### REPRODUCTION OF COPYRIGHTED MATERIALS

The architectural firm of record; associated architects; project team including the names of contributing professional staff; consultants; and general contractors shall be credited on all entry forms. The original architect, if known, should be identified for projects involving restoration, renovation or adaptive re-use of existing buildings. Submissions of work done as an employee of or as a consultant to another architect must include a release from a principal in the firm acknowledging that the submitting architect has primary design responsibility, and that the credits as listed are correct.

### PUBLICITY AND PUBLICATION RELEASE

Each entrant must clear all elements of each submission for re-use, unrestricted publicity, and reproduction by the AIA New York Chapter. Release forms signed by the owners and copyright holders of the material will be required as a part of the submission. Copyright notices, if any, will be used on material that the Chapter publishes or distributes. Entrants are responsible for any royalties or copyright/photographic fees. Submissions must include electronic images (jpg or tif), including proper credits, of every project entered in each category for potential inclusion in AIA New York Chapter publications, including the AIA New York Chapter Website, the special Design Awards issue of Oculus magazine and the Design Awards Video. Participation in this part of the Design Awards Program is mandatory; submission of a project shall constitute permission by the submitting architect for publication of the project regardless of outcome.

### RETURN OF SUBMISSIONS AT CONCLUSION OF PROGRAM

**Submissions must be retrieved from the Center for Architecture, 536 LaGuardia Place, New York, between October 14 and October 28, 2004.** After this date, binders not picked up will be discarded. Premiated submissions will be held until after the Awards Presentation Ceremony. Though every reasonable effort will be made to protect the submissions, the AIA New York Chapter cannot be responsible for the materials submitted. **Submissions must include an appropriately sized self-addressed envelope clearly marked with the entrant's registration number, either with sufficient postage for return mail or without postage for pickup by entrants.**



# AIA New York Chapter 2004 Design Awards Program

## ENTRY FORM

*Deadline for receipt of this form and fees at the Center for Architecture, 536 LaGuardia Place is 5:00 PM, Friday, August 20, 2004*

*Deadline for receipt of submissions at the Center for Architecture, 536 LaGuardia Place is 5:00 PM, Friday, September 17, 2004*

Complete and return to: **Center for Architecture  
536 LaGuardia Place  
New York, NY 10012  
Attn: Design Awards**

Submitted by: \_\_\_\_\_

New York State architectural license number: \_\_\_\_\_

AIA membership number \_\_\_\_\_ (check one):  Full  Associate  Not a Member

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Firm's Web Address (This will be linked to AIA exhibition website) \_\_\_\_\_

<b>Fees:</b>	AIA members:	\$150 for each submission
	Non-AIA members:	\$250* for each submission
	AIA New York Chapter Associate Member:	\$50 for each submission, Project Awards category only.

*\*\$100 of the fee will be credited toward AIA membership fee if membership application accompanies this form.*

Number of Submissions \_\_\_\_\_ Total Amount Enclosed \$ \_\_\_\_\_

<b>Payment method:</b>	<input type="checkbox"/> Check enclosed payable to AIA New York Chapter
	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express
Card number:	_____
Expiration date:	_____ Signature: _____
Name & Address of person whose name is on card:	_____
	_____
	_____



# AIA New York Chapter 2004 Design Awards Program

Enclosure A

## **SAMPLE DOCUMENT**

**BELOW IS A SUMMARY OF THE REQUIREMENTS FOR ENTERING THE DESIGN AWARDS PROGRAM. A FULL SET OF DATA SHEETS WILL BE PROVIDED UPON RECEIPT OF PROPERLY COMPLETED ENTRY FORM AND APPROPRIATE FEE.**

## **SUBMISSION FORMAT**

All submissions are to be anonymous. Except where indicated on the Datasheets, no identifying name and/or firm name should appear. There should be no members of the firm appearing in photographs. Submissions must be presented in an 8 1/2" x 11" binder, unmarked (except for the provided registration number), with full view sleeves. The provided registration number is to be placed on the outside front cover of the binder, **in the top right corner**.

### **1. Data Sheets:**

- Follow directions on each form included with the registration packet.
- If data sheets are reformatted for clarity, all information called for must be clearly represented.

### **2. Photographs:**

- Black & white or color photographs accepted
- A minimum of 5 are required which best illustrate the work and communicate the architect's intentions to the jury.
- Photographs must show context of project.
- For renovation, restoration or re-use projects, photographs must show original state as well as intervention.

(Quality photography is important. It is better to have a few excellent images than many mediocre ones.)

### **3. Slides:**

- A minimum of 5 and a maximum of 12 slides, 2"x2" 35mm.
- Slides must be in mounts that fit into a standard 140-slide carousel. Indicate the sequence, with letters (a, b, c, etc.) in which the slides are to be viewed. This information, along with the registration number, must be put in the top right corner of each slide.
- Architect et al. should not be identified on slides.

### **4. Drawings:**

- Drawings should include a site plan showing context, a floor plan or plans, and sections sufficient to explain the project. Scale must be indicated graphically.
- Views may be indicated on floor plans.

### **5. Electronic Media:**

- Provide three (3) images of the project in both jpg and tif formats at 600 dpi on CD.
- Include information on Datasheets 1 and 2 in Microsoft Word format. Electronic versions of these documents will be available from the Chapter website at [www.aiany.org](http://www.aiany.org).
- The image file names must be the registration number followed by a designation letter (e.g. "Registration 123-A.jpg" or "Registration 123-A.tif").
- Datasheet file name must be the registration number (e.g. "Registration 123.doc")
- Label CD with only registration number and category entry (Architecture, Interior Architecture, Project).
- CDs will not be returned.

(Expect that electronic media will be for both low-resolution web use and high-resolution video and that these images may be the only graphic representation of the project.)

## **NOTE**

**Award Recipients shall provide two 18"x24" landscape oriented presentation boards, laminated on 1/2" thick foamcore for exhibition purposes. Presentation shall include a brief, one paragraph project description, including project location, project size, and project team with credit given to all parties involved. Boards must be completed and received in the AIA NY Chapter office by 5:00pm Friday, October 1.**

**The review process concludes with discussion during a public symposium, which includes a viewing of slides and images; images should be capable of expressing the totality of the project.**

For further information, please contact Angelo Monaco at the AIA New York Chapter,  
212-358-6117 or [amonaco@aiany.org](mailto:amonaco@aiany.org)