

AIA New York Chapter



BYLAWS

Proposed amendments to be voted at 140th Annual Meeting
June 20, 2007

Summary of Proposed changes:

1. The Oculus Committee is expanded from 4 to 6 members in order to more effectively manage their expanded responsibility for web site oversight. (Article 7.6)
2. The Nominating Committee responsibilities are revised to reflect the proposed increase to Oculus Committee member nominees. (Article 7.26)
3. The Nominees article is revised to clarify that sitting board members may be nominated for the position of Alternate Director. (Article 7.27)
4. The Scholarship Committee is defined as a joint committee which is partially appointed by the AIA New York Chapter Board and partially appointed by the Center for Architecture Foundation Trustees and is under supervision by both Boards. Each Board retains responsibility for existing Scholarship and Grant programs but will work collaboratively in the jury processes and on administration of future endeavors. (Article 7.8)

Notes to Amended Articles:

- Additions are denoted by text that is formatted in *italics*
- Deletions are denoted by text that is formatted with ~~strikethroughs~~
- Only those articles which are being amended are included in this document. For a full version of the current bylaws please visit our web site: http://www.aiany.org/chapter/Bylaws_09_2005.pdf

ARTICLE 7 - COMMITTEES

7.2 NOMINATING COMMITTEE

7.21 Composition. There shall be a Nominating Committee of five assigned members of this Chapter. The immediate past President shall be a member along with four elective members.

7.22 Nomination. Nominations for this committee shall be made at a regular or special meeting of this Chapter. The Board of Directors may, at its next regular meeting, make additional nominations.

7.23 Election. Within ten days after the nominations have been completed, the Secretary shall mail to each assigned member in good standing a ballot listing the names of all nominees and requesting four choices for election. Two weeks shall be allowed for the return of ballots to the Chapter office. The ballots shall be tabulated by tellers appointed by the president. The four nominees receiving the highest number of votes together with the immediate past president shall constitute the Nominating Committee.

7.24 Term. The term of each member of this committee shall be for one year following the member's election or until a successor has been elected and qualified. No member shall be eligible for re-election for two years after that member's term of office has expired. Members shall be limited to three (3) total terms of service. The committee shall elect its own chair.

7.25 Meetings. The Nominating Committee, upon call of its Chair, shall meet from time to time as necessary to perform its duties. Four members shall constitute a quorum, and a concurring vote of four members shall be necessary to confirm any action of this committee.

7.26 Responsibility. This Committee shall obtain from the Secretary the list of vacancies among officers, directors and elective committees, consider the specific qualifications of candidates for the roles and make nominations for any or all of the following:

- 1) First Vice President / President-elect – individual to have previous experience on the Board or significant experience with Chapter Affairs.
- 2) Vice President for Public Outreach – responsible for identifying and managing priorities and strategies for public advocacy initiatives for consideration and endorsement by the Board.
- 3) Vice President for Professional Development – responsible for strategic positioning of programming on professional practice issues.
- 4) Vice President for Design Excellence – responsible for strategic positioning of programming for building type design, awards programs; sustainable design; zoning and planning issues.
- 5) Secretary
- 6) Treasurer – in addition to responsibilities stated in the bylaws, responsible for fundraising strategy and implementation; chair of special task forces related to finances as required.
- 7) Director for Publications – responsible for Oculus, website, publications and graphic design program; Chair of Oculus Committee.
- 8) Director for Legislative Affairs – responsible for coordination with State and National AIA legislative initiatives as well as local legislative issues.
- 9) Director for Educational Affairs – responsible for developing and maintaining active relationships with New York City area architecture schools.
- 10) Director for Programs and Strategic Planning – responsible for coordinating biannual calendar of programs with Vice Presidents and committees; Chair of Committee on Committees consisting of committee chairs; liaison with New York Foundation for Architecture.
- 11) Director for Industry Affairs – responsible for developing and maintaining active relationships with organizations of allied professionals and other non-profit organizations concerned with the built environment.
- 12) One Director selected from the Associate members of the Chapter.

- 13) Public Director / Co-director for Industry Affairs selected from the public at large; co-directorship to be designated by the committee appropriate to the Public Director's area of expertise.
- 14) Three Alternate Directors with qualifications for the Vice Presidential roles of Public Outreach, Professional Development and Design Excellence.
- 15) Three members of the Honors Committee
- 16) ~~Two~~ *Three* members of the Oculus Committee
- 17) Two members of the Fellows Committee
- 18) Two members of the Finance Committee
- 19) Four members of the New York Foundation for Architecture

7.261 The Public Director for Educational Affairs. The Public Director for Educational Affairs shall be nominated by the Nominating Committee in accordance with the Rules of the Board of Directors.

7.2611 The Public Director for Development Affairs. The Public Director for Development Affairs shall be nominated by the Nominating Committee in accordance with these By-laws.

7.262 Nominees. All nominees for officers, directorships, and elective committees shall be assigned members of this Chapter in good standing, with the exception of the Public Director, the Public Director for Educational Affairs, and the Public Director for Development Affairs. *Nominees for the Alternate Directors may be, but are not required to be, selected from among individuals who hold other Board positions.*

7.263 Report. The Committee on Nominations shall report to the Secretary its full list of nominations at least forty days prior to the annual meeting.

7.6 OCULUS COMMITTEE

7.61 Composition. There shall be an elective committee called the Oculus Committee, consisting of ~~four~~ *six* members, Director for Publications, who shall serve as chair, the President and the Executive Director of this Chapter.

7.62 Term. The term of office of each of its members, other than Director for Publications, President and Executive Director shall be two years, so arranged that the term of ~~two~~ *three* members, other than the Director for Publications, shall terminate each year.

7.63 Responsibility. This committee meets monthly with the staff of Oculus to advise, direct, and set policy and editorial content for the Chapter's publications *and web site*.

7.8 SCHOLARSHIP COMMITTEE

7.81 Composition. There shall be an appointive Scholarship Committee *which shall be a joint committee formed with the Center for Architecture Foundation. The full committee shall consist of four appointed Chapter members, four appointed Foundation members, the immediate past-President of the Chapter, and the immediate past-president of the Foundation Board of Trustees.* ~~of consisting of at least seven members.~~ *The Scholarship Committee shall be co-chaired by the past-Presidents. The AIA New York Chapter Public Director for Educational Affairs will be invited to participate in discussions as a non-voting member.*

7.82 Quorum. Five members of this committee shall constitute a quorum.

7.83. Meetings. This committee shall meet regularly or as directed by the Board of Directors.

7.84 Reports. This committee shall report periodically to the Board of Directors or as directed by the Board of Directors on its activities and the status of the scholarship funds under its responsibility.

7.85 Responsibility. This *joint* committee shall *act as jury for*, supervise and carry out distribution of the

existing Chapter restricted grants and scholarship funds, the existing Foundation grants and scholarship fund, as well as determine goals and funding for new awards and grants. Its findings and recommendations with regard to the Stewardson Keefe LeBrun Travel Grant and Arnold W. Brunner Grant shall be subject to the approval of the Chapter Executive Committee ~~Board of Directors~~. Its findings and recommendations with regard to the Eleanor Allwork Scholarship Grant Program and The Douglas Haskell Award for Student Journalism shall be subject to the approval of the Foundation Executive Committee. New Grants shall be approved by both Boards.

7.851 Conduct. The conduct of the various scholarship funds shall be in accordance with the deed of gift of each fund *whether donated to the Foundation or the Chapter, these appropriate organizational By-laws, and the Rules of the Chapter Board of Directors or the Foundation Board of Trustees.*